

35 South Youth Sports Network

"Keeping Kids 1st"

1226 Robin Glen Dr • Dallas, TX 75232 • 214-662-6306 • fbs35south@sbcglobal.net

Here are the instructions to fill out the Criminal Background Check for the 2009 Desoto Youth Sportsl Leagues:

- 1) Go to https://www.averity.com/opportunities.aspx?portal=35SOUTH
- 2) Scroll to the bottom of the page and click on 'City of Desoto Parks & Leisure Services' under Current Opportunities section
- 3) Scroll to the bottom of the page and click on BACKGROUND CHECK ONLY- (The sport you will be coaching) under Current Opportunities/City of Desoto Parks & Leisure Services section
- 4) Select 'Apply for Position'
- 5) Fill out and submit form

Once this process is completed (24-48 hours for background check to complete), either attend the NYSCA Live Clinic hosted by the City of Desoto/35 South Youth Sports Network or complete the online course at www.nays.org/coaches/ to complete an initial membership or renew your membership by signing the pledge. (If the online option for Coaching Certification initial membership or renewal is selected, follow the procedure below for updating your application:)

- 1) Go to https://www.averity.com/opportunities.aspx?portal=35SOUTH.
- 2) Scroll to the bottom of the page and click on 'City of Desoto Parks & Leisure Services' under Current Opportunities section.
- 3) Scroll to the bottom of the page and click on '\$7.95 BACKGROUND CHECK ONLY' under Current Opportunities/City of Desoto Parks & Leisure Services section
- 4) Select 'More Information' button and complete this form, in the details section input your renewal information.
- 5) Once this information has been verified with NYSCA, your application and status will be updated and forwarded to the City of DeSoto for their records and you will be placed on the Cleared Coaches Report. (**This report is sent to the COD and updated once every week after noon on Wednesday**) Once this process is completed and your name appears on the CCR you can contact the City of Desoto Parks and Recreation Department for your Coaches ID.

Please forward to all volunteer/coaches to ensure all can get on the field during practices /games. Your prompt attention and cooperation in this matter would be greatly appreciated. Should you have questions or concerns feel free to respond to this email or call us at 214.662.6306.

Thanks in advance! Freddie B. Sanders Jr. 35 South Youth Sports Network "Keeping Kids 1st" 214-662-6306