

# Memo

Date: Wednesday, July 13, 2011

To: Dr. Tarron Richardson, City Manager

From: Edena Atmore, Assistant Director of Finance

Subject: June 2011 Financial Reports

Attached are the June 2011 Financial Reports for the General Fund (GF), and the Water and Sewer Fund for your review. We hope that this report will provide you with a picture of the City's financial position for the month of June in fiscal year (FY) 2011.

The summaries of major revenues and expenditures for the GF as well as the Water and Sewer Fund cover the majority of the total City budget and are listed separately. We have also included a page showing the uses of Fund Balance items for your review. The reports that cover the Special Revenue and Capital Project Funds are attached as well.

#### **General Fund**

**Revenues:** Overall, the month of June 2011 reflects that we are on target for FY 2011. **Property Taxes** are within expectations. The **Sales Tax** revenues show that we have been slightly under the target for the last five (5) months with a 2% or less difference between the actual revenues and the projected amount. We are continuing to look at this trend with the anticipation that we may fall short of the budgeted amount. With this in mind, we have asked staff to continue to evaluate expenditures and cut costs where they can.

Franchise Fees are below the targeted revenue projected for June mostly due to timing of some of the receipts from the utilities. With the extreme heat we are experiencing, it is very possible to expect higher electric franchise revenue than budgeted by year-end. Most of these revenues are paid on a quarterly basis and we actually receive the revenue two (2) months after the quarter has ended. However, we will continue to monitor this revenue stream in the coming months. The Licenses and Permits are slightly above our projections for the month of June. We are seeing an increase in building permits revenue. Fines and Forfeitures and Recreational Fee revenues continue to be above our projections for the month of June. The Charges for Services revenue is below target due to a change in the accounting method for recording the revenues. We are monitoring this revenue stream and we still expect to meet the budget amount for the FY. Our overall actual year-to-date (YTD) revenue collected as a percent of budget is 81.2%, which is a 2% variance from our projected average of 83.2%.

**Expenditures:** The total GF actual YTD expenditures for June 2011 are on target according to our projections. Through the month of June 2011 we have actually expended 73.4% of the budgeted amount. Our budget projections show that in the past, we have spent around 73.9% of our budgeted target through June. Currently staff is doing an excellent job of monitoring their budgets closely in case there is a revenue shortfall.

### **Water and Sewer Fund**

**Revenues:** For the month of June 2011, the overall actual revenues for the **Water and Sewer Fund** are within our projections. We usually see an increase in revenues in this fund during the summer months depending on the weather conditions. The overall actual YTD revenues collected as a percent of budget is 71.73 compared to the projected target of 70.73%. If the hot and dry weather holds, we project ending the year ahead of budgeted revenues.

**Expenses:** The YTD expenditures for the **Water and Sewer Fund** are considered to be within expectations. Our actual expenditures through June 2011 are 62.64% of the budgeted amount. Our budgeted projections show that in the past, we have spent an average of 69.67% of the budgeted target during this same time period.

### **GENERAL FUND**

### REVENUES AND EXPENDITURES

### FY 2010-2011

Through June 2011 75% of Budget Year



		Current	Actual	Projected	YTD Budget		
	Adopted	Month	<b>Current YTD</b>	YTD	Projected	Actual YTD%	Projected %
REVENUES	Budget	Actuals	Amount	Amount	Variance	of Budget	of Budget
					Over/(Under)		
PROPERTY TAXES	\$14,780,536	\$272,894	\$14,741,221	\$14,622,877	\$118,344	99.7%	98.9%
SALES TAXES	5,690,009	355,294	3,033,516	\$3,139,842	(106,326)	53.3%	55.2%
MIXED DRINK TAX	33,000	-	14,987	15,622	(635)	45.4%	47.3%
FRANCHISE FEES	3,246,432	58,507	1,898,474	2,209,684	(311,210)	58.5%	68.1%
LICENSES & PERMITS	555,000	86,851	590,837	561,771	29,066	106.5%	101.2%
INTERGOVERNMENTAL	324,000	2,307	214,801	278,402	(63,601)	66.3%	85.9%
CHARGES FOR SERVICES	1,098,250	66,113	738,360	1,023,569	(285,209)	67.2%	93.2%
RECREATION FEES	228,100	57,069	167,859	142,106	25,753	73.6%	62.3%
FINES & FORFEITURES	1,018,000	80,363	763,630	720,761	42,869	75.0%	70.8%
INTEREST REVENUES	150,000	1,159	25,516	44,415	(18,899)	17.0%	29.6%
ADMINISTRATIVE FEE REIMBURSE	1,871,837	155,986	1,403,878	1,403,878	-	75.0%	75.0%
MISCELLANEOUS	417,000	63,228	286,254	268,388	17,866	68.6%	64.4%
INTERFUND TRANSFERS	348,357	-	300,000	321,185	(21,185)	86.1%	92.2%
TOTAL REVENUES	\$29,760,521	\$1,199,771	\$24,179,333	\$24,752,500	(\$573,167)	81.2%	83.2%

		Current	Actual	Projected	YTD Budget		
	Adopted	Month	Current YTD	YTD	Projected	Actual YTD%	Projected %
EXPENDITURES	Budget	Actuals	Amount	Amount	Variance	of Budget	of Budget
					Over/(Under)		
CITY COUNCIL	\$269,979	\$19,991	\$178,543	\$165,821	\$12,722	66.1%	61.4%
CITY MANAGER/GEN ADMIN	1,872,307	157,871	1,393,347	\$1,520,750	(127,403)	74.4%	81.2%
FINANCIAL SERVICES	1,261,795	134,628	959,403	\$931,667	27,736	76.0%	73.8%
INFORMATION TECHNOLOGY	711,993	59,272	491,625	\$526,993	(35,368)	69.0%	74.0%
HUMAN RESOURCES	356,707	22,489	221,781	\$240,718	(18,937)	62.2%	67.5%
DEVELOPMENT SERVICES	3,775,698	289,447	2,794,330	\$2,728,823	65,507	74.0%	72.3%
PARKS AND LEISURE SERVICES	2,617,408	189,036	1,756,612	\$1,866,037	(109,425)	67.1%	71.3%
LIBRARY SERVICES	866,233	61,868	627,903	\$613,091	14,812	72.5%	70.8%
POLICE	8,409,400	622,415	6,252,063	\$6,074,390	177,673	74.3%	72.2%
FIRE	7,051,485	512,381	5,203,634	\$5,013,371	190,263	73.8%	71.1%
REGIONAL JAIL	240,850	20,071	180,637	\$180,638	(1)	75.0%	75.0%
SWRCC-REGIONAL DISPATCH	789,424	65,785	592,068	\$592,068	-	75.0%	75.0%
NON-DEPARTMENTAL	1,530,091	95,426	1,178,238	\$1,524,991	(346,753)	77.0%	99.7%
OPERATING EXPENDITURES:	\$29,753,370	\$2,250,680	\$21,830,184	\$ 21,979,358	\$ (149,174)	73.4%	73.9%
Revenue Over/(Under							
Expenditures	\$7,151	(\$1,050,909)	\$2,349,149				
Total Uses of Fund Balance:	\$574,835	\$41,278	\$416,842				
TOTAL EXPENDITURES	\$30,328,205	\$2,291,958	\$22,247,026				

# **CITY OF DESOTO**

## FY 2010-2011

## Through June 2011

## **USES OF FUND BALANCE**

EXPENDITURES	Adopted Budget 2011	Current Month Actuals 2011	Actuals Current YTD 2011
USES OF FUND BALANCE			
FICA EXPEMPLOYER	\$0	\$79	\$93
TRANSIT STUDY	\$40,000	\$14,563	\$80,944
CHRISTMAS EXPENSES	\$20,000	\$5,450	\$16,855
SUMMER YOUTH PROGRAM	\$75,000	\$12,082	\$16,338
BRUSH REMOVAL	\$0	\$0	\$0
COUNCIL REDISTRICTING SERVICES	\$0	\$0	\$0
LIGHTING OF STREET SIGNS	\$50,000	\$0	\$32,000
SUMMER INTERN PROGRAM	\$25,000	\$305	\$305
ECONOMIC INCENTIVES	\$221,335	\$0	\$97,663
HAMPTON RD MIXED USE ZONING	\$0	\$0	\$12,000
NEIGHBORHOOD GRANTS	\$20,000	\$0	\$20,000
USER FEE ANALYSIS	\$15,000	\$0	\$0
CITIZEN RELATION SOFTWARE	\$25,000	\$0	\$17,300
FIRE ACCREDITATION EXPENSES	\$50,000	\$0	\$18,713
FIREWORKS EXPENSES	\$25,000	\$6,494	\$16,369
GRANICUS SERVER EXPENSES	\$8,500	\$0	\$0
PROJECT CREATE COMMUNITY EXP	\$0	\$0	\$9,100
COMMUNITY SPECIAL EVENTS	\$0	\$2,304	\$3,779
TRANS TO 411 SWRCC CAPITAL	\$0	\$0	\$75,000
TOTAL USES OF FUND BALANCE	574,835	41,277	416,459

# CITY OF DESOTO Property Tax Collections Report June 01 - 30, 2011

	Report Name	Base Tax Levy	Penalty & Interest	Collection Fees	Total
Collections:					
Payments Received	AC003P	\$392,488.83	\$65,738.73	\$20,444.91	\$478,672.47
Adjustments to Collections	<b>5</b> :				
Refunds/Levy Corrections	AC003A	-\$12,727.77	\$0.00	\$0.00	-\$12,727.77
Return Check Items	AC003A	-\$357.73	-\$99.15	-\$70.80	-\$527.68
Transfers/Reversals	AC003A	-\$29,113.92	\$1,435.74	\$270.46	-\$27,407.72
Total Adjustments to Collection	ons AC003A	-\$42,199.42	\$1,336.59	\$199.66	-\$40,663.17
Maintenance & Operations	AC002A	\$241,687.03	\$46,302.34	\$20,644.57	\$308,633.94
Interest & Sinking	AC002A	\$108,602.38	\$20,772.98	\$0.00	\$129,375.36
Net Collections	AC002A	\$350,289.41	\$67,075.32	\$20,644.57	\$438,009.30
Transferred Refund from Esc	rowAC002A	\$0.00			\$0.00
Rendition Penalty	AC006A	-\$5.95			-\$5.95
Collections Fee		\$0.00			\$0.00
Total Miscellaneous Items		-\$5.95			-\$5.95
M&O Net Payment to Entity		\$241,681.08	\$46,302.34		\$287,983.42
I&S Net Payment to Entity		\$108,602.38	\$20,772.98		\$129,375.36
Total Net Payment to Entity	<del>,</del>	\$350,283.46	\$67,075.32	_	\$417,358.78
Net Adjustment to Levy	AR006A	\$9,215.09			

Total Net Payment to Entity = (Payments Received - Total Adj to Coll - Total Misc. Items)

M&O Net Payment to Entity = (Maintenance & Operations - Total Miscellaneous Items)

Detail reports will not be attached if no activity occurred for the month.

In accordance with the requirements of the Texas Property Tax Code, Chapter 31, Section 31.10 Paragraph (a), the attached tax collections report is respectfully submitted.

I, John R. Ames, CTA, Dallas County Tax Assessor/Collector, do hereby certify the attached collection totals, to the best of my knowledge.

MONICA SIMS
Notary Public
STATE OF TEXAS
My Comm. Exp. Doc. U1, 2013

John R. Ames, CTA

Dallas County Tax Assessor/Collector

Notary Public, State of Texas

Sworn and subscribed before me, this\_\_\_\_

\_day of JU/4, 20\_\_\_\_\_\_.

### WATER AND SEWER FUND REVENUES AND EXPENDITURES

### FY 2010-2011

Through June 2011 75% of Budget Year



Revenues	Adopted Budget	Current Actual Month YTD Actuals Amount		Projected YTD Amount	YTD Budget Projected Variance Over/(Under)	Actual YTD% of Budget	Projected % of Budget
Water Sales	\$ 9,051,437	\$ 980,612	\$6,402,595	\$ 6,291,201	\$ 111,394	70.74%	69.50%
Service Fees	110,000	12,188	68,295	109,949	(41,654)	62.09%	99.95%
Water Connections	40,000	5,155	32,971	29,217	3,754	82.43%	73.04%
Senior Discount-Water	(75,700)	(5,316)	(47,073)	(58,543)	11,470	62.18%	77.34%
Sewer Service	5,528,664	486,062	4,032,690	3,975,754	56,936	72.94%	71.91%
Sewer Connections	16,000	1,190	7,140	10,488	(3,348)	44.63%	65.55%
Senior Discount-Sewer	(74,200)	(5,076)	(44,697)	(57,823)	13,126	60.24%	77.93%
Penalty Fees	336,000	28,415	248,492	265,110	(16,618)	73.96%	78.90%
Miscellaneous	25,000	5,238	48,536	19,869	28,667	194.14%	79.48%
Interest Earnings	15,000	484	3,035	4,354	(1,319)	20.23%	29.03%
TOTAL REVENUES	\$ 14,972,201	\$ 1,508,952	\$ 10,751,984	\$ 10,589,576	162,408	71.81%	70.73%

Expenditures	Adopted Budget	Current Month	Actual YTD Amount	Projected YTD Amount	YTD Budget Projected Variance Over/(Under)	Actual YTD% of Budget	Projected % of Budget
Customer Accounts	\$ 1,138,731	\$ 75,406	\$534,771	\$ 874,545	(339,774)	46.96%	76.80%
Field Operations	10,084,999	282,701	\$6,224,419	6,711,231	(486,812)	61.72%	66.55%
Non Departmental	3,351,397	229,347	\$2,264,889	2,569,293	(304,404)	67.58%	76.66%

TOTAL EXPENDITURES	\$14,575,127	\$ 587,454	\$ 9,024,079	\$ 10,155,069	(1,130,990)	61.91%	69.67%
Revenue Over (Under)							
Expenditures	\$ 397,074	\$ 921,498	\$ 1,727,905				

### OTHER FUNDS FINANCIAL SUMMARY

### FY 2010-2011

## Through June 2011

### 75% of Budget Year

	T	Annual	Current	Actual	Annual	Current	Actual
Fund		Revenue	Current Month	To-Date	Expenditure	Current Month	To-Date
Nbr	FUND NAME	Budget	Revenues	Revenues	Budget	Expenditures	Expenditures
110.	I GIID IV IIIL	Daager	itovonuoo	Revenues	Buagot	Exponentareo	Experientareo
					NTERPRISE FL		
522	STORM DRAINAGE UTILITY FUND	1,498,150	123,429	1,105,364	1,862,981	25,823	1,217,116
552	SANITATION ENTERPRISE FUND	3,026,672	215,895	2,311,893	3,254,585	276,505	2,318,095
ı	1	1		LIGHTEL GO	OUDANOV TAV	FUND	i
221	HOTEL OCCUPANCY TAX FUND	452,000	44,801	387,200	459,450	109,529	394,071
	THE TELE COCCUTATION TAXAL CIVE	402,000	44,001	307,200	400,400	100,020	004,071
			(	OTHER SPEC	CIAL REVENUE	FUNDS	
111	REGIONAL DISPATCH OPERATING FD	2,530,052	206,273	1,864,129	2,677,052	157,268	1,720,751
112	CITY JAIL OPERATIONS	750,550	62,971	575,334	747,510	54,177	616,938
209	POLICE DEPTSTATE SEIZED FUND	10,600	45	2,948	30,000	438	4,457
210	POLICE DEPT FED SEIZED FUNDS	10,200	9	51,290	20,000	10,994	23,084
211	POLICE COMM ORIENTED FUNDING	5,000	-	19,005	5,000	-	2,829
212	POLICE JOINT CITY/SCHOOL GRANT		-	-		-	
222	NANCE FARM FUND	184,500	34,205	34,886	365,000	41,334	304,008
223	YOUTH SPORTS ASSOC-BASEBALL	31,000	(75)	28,118	36,105	12,911	23,558
224 225	JUVENILE CASE MANAGER FUND MUNICIPAL COURT TECHNOLOGY	26,300	3,054	24,918	23,409	1,861	17,687 58,942
226	MUNICIPAL COURT TECHNOLOGY  MUNICIPAL COURT SECURITY FUND	27,000 22,000	2,457 1,865	20,111 15,273	66,434 9,020	- 125	3,614
227	RECREATION REVOLVING FUND	266,665	31,590	260,361	248,069	31,675	212,375
228	FIRE TRAINING FUND	366,850	15,725	185,480	296,038	12,758	165,782
229	POLICE GRANT FUND	326,103	10,720	24,156	328,372	107	8,311
230	ENERGY MANAGEMENT FUND	1,927,864	159,655	1,436,898	1,897,267	148,371	1,300,523
231	PALS-SENIOR CENTER	13,645	836	11,229	11,092	858	8,416
234	POLICE-HOMELAND SECURE GRANT	-	-	8,318		-	9,293
236	LONE STAR LIBRARY GRANT	9,868	3	10,614	9,818	-	
238	YOUTH SPORTS ASSOC-FOOTBALL	53,000	23,490	28,358	51,940	158	30,378
239	YOUTH SPORTS ASSOC-BASKETBALL	37,100	(55)	32,775	36,910	-	29,038
240	HEALTH FACILITIES DEVEL CORP	150	1	37	100	-	-
241	HOUSING FINANCE CORP	150	-	115	-	-	-
242	INDUSTRIAL DEVEL. AUTHORITY	250	1	56	250	-	-
264	FIRE GRANT FUND	-	(30,544)	22,286	-	8,634	12,055
270	CANDLE MEADOW PID	260,722	-	2,156	260,722	-	-
				DERT	SERVICE FUNI	ne	
305	BOND DEBT SERVICE FUND	6,735,784	110,730	6,740,274	7,558,342	3,120	6,230,213
		-,,,,,,,,,	110,100	<u> </u>	1,000,010	5,126	5,250,210
- 101	ISIDE DDE DEDI AGENENT	1 00 004			REPLACEME		00.705
	FIRE PPE REPLACEMENT	83,691	17	83,595	83,441	653	22,725
	FIRE EQUIP. REPLACEMENT FUND	56,604	4,618	41,533	40,000	507	14,084
	FURNITURE REPLACEMENT FUND  COMMAND VEHICLE FIRE	20,000	30.943	20,000 2,501	20,000	671	14,083 8,115
	PARK MAINTENANCE	26,200	30,943	26,141	12,000	-	0,115
	POOL MAINTENANCE FUND	24,125	2,008	18,075	20,000	-	30,511
	POLICE EQUIPMENT REPLACE FUND	94,819	10	94,639	94,569	4,605	74,667
	FACILTY MAINTENANCE	261,916	21,809	196,291	261.666	25,511	205,751
	ELECTRON.EQUIP.REPLACE.FUND	159,501	13,261	123,861	254.900	11,996	178,592
	CAPITAL IMPROTHER PUBL WKS	646,170	51,361	466,184	800,000	352	72,491
	EQUIPMENT REPLACEMENT FUND	956,200	93	655,808	1,225,200	1,297	955,322
	WATER METER REPLACEMENT FUND	266,000	44	689	378,000	525	370,188
		,		l l	•		,
	LUDDADY DEVENUE EUR				UST FUNDS		
624	LIBRARY REVENUE FUND	8,000	1,146	10,583	7,000	1,033	6,635
			P.A	ARK DEVELO	PMENT CORF	PORATION	
118	PARKS & RECREATION FACILITIES	408,599	29,655	253,134	292,908	23,451	211,060
347	DEBT SERVICE PARKS DEVELOPMENT	217,500	18,098	162,870	229,880	(2,908)	163,618
			F00:	IOMIC DEVE	I ODMENT CO	DDOD ATION	
125	ECONOMIC DEVELOPMENT TRUST	1,289,796	ECOI	AOMIC DEAF	1,289,796	KPUKATIUN	1,755
123	LOGINONIO DE VELOTIVIENT TROOT	1,203,130		_	1,200,130		1,700

# CAPITAL PROJECT FUNDS: FINANCIAL SUMMARY FY 2010-2011

### Through June 2011 75% of Budget Year

		Annual	Current	Actual	Annual	Current	Actual
Fund		Revenue	Month	To-Date	Expenditure	Month	To-Date
Nbr	FUND NAME	Budget	Revenues	Revenues	Budget	Expenditures	Expenditures
				OTHER O	DITAL DDG		
					APITAL PROJ	ECIS	
417	PARK LAND DEDICATION	10,300	14	119	90,000	-	9,354
419	CAPITAL IMPROTHER PUBL WKS	646,170	51,361	466,184	800,000	352	72,491
486	GENERAL FUND CAPITAL IMPROV	45,434	4	45,460	45,434	577	36,693
			2	006 BOND I	SSUANCE PR	OJECTS	
465	2006 STREET IMPROVEMENTS	1 -	140	1,451	600,000	-	-
100	2000 OTTELT IIII TOVENIETTO		110	1,101	000,000		
			2	007 BOND I	SSUANCE PR	OJECTS	
411	SWRCC RADIO REPLACEMENT	250	28	225,576	50,000	1,649	374,133
439	2007 PARK IMPROVEMENTS	-	18	231	-	-	63,034
467	2007 STREET IMPROVEMENTS	4,000	250	2,894	750,000	19,586	21,203
			2	OOO DOND I	SSUANCE PR	O IECTS	
	losse otreet harrow factors only	1 4 000					100 111
468	2008 STREET IMPROVEMENTS GO'S	1,000	83	1,787	100,000	1,380	463,414
487	2008 TOWN CTR GARAGE COs	-	-	-	-	1,775	97,785
488	2008 TOWN CTR ROOF GOs	-	19	211	155,000	-	-
			2	008 BOND I	SSUANCE PR	OJECTS	
	OCCOR OTREET IMPROVEMENTO CO	0.500			20071102711		

CAPITAL	PROJECTS - ENTERPRISE FUNDS
• / /	

990,000

(126,717)

1,512

6,894

508	CIP-WATER & SEWER FUND	5,010,000	101,284	914,890	4,320,000	284,432	1,150,109
528	DRAINAGE IMPROVEMENTS FUND	797,500	381	797,208	795,000	107,102	406,256

130

620

2,500

489 2009 STREET IMPROVEMENTS GO

490 2009 STREET IMPROVEMENTS CO